

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, December 21, 2017 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by Director Nolasco, Jr.

2. ROLL CALL:

Director's present at roll call: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, Finance Manager Graciela Lopez, and General Counsel representative Mitch Driskill.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Director Nolasco, Jr.

4. APPROVAL OF AGENDA:

The Motion to Approve the Agenda as presented was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia,
P. Tabarez, Jr.

5. PUBLIC PRESENTATIONS/COMMENT: None.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the regular meeting of November 16th and the Special meeting of December 6th, 2017.
- B. Approve Current Demands for November 2017.

- C. Approve and Adopt the 2017-18 Board Calendar.
- D. Approve the Notice of Completion for the Athletic Field Light Project at Margarito “Tito” Huerta Park.

The Motion to Approve the Consent Agenda as presented was made by Director Tabarez, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia,
P. Tabarez, Jr.

7. REPORTS:

- A. President and Director’s Comments.

Director Sandoval stated that he met with Assemblyman Garcia, who asked about the status of traffic concerns on highway 86.

- B. Operations Report for November 2017.

Written report was published.

- C. General Manager’s Report.

Ms. Fischer informed the Board regarding the LAFCO meeting on 1/10/18 @ 6:00 pm, mentioned Mr. Nolasco Jr., will be representing HPUD.

- D. Heber Tamale Festival Update.

General Manager informed the Board that she was working with Juan & Helen Molina, Insurance has been purchased.

8. NEW BUSINESS: Discussion and Possible Action

- A. Approve and File the Independent Auditor’s Report in Reference to the Fiscal Year 2016-2017 Financial Statements – Representative from White Nelson Diehl Evans LLP. Daphnie Munoz with White Nelson gave a brief presentation regarding the Financial Statements. Motion to Approve and File the Independent Auditor’s Report in Reference to the Fiscal Year 2016-2017 Financial Statements was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and
P. Tabarez, Jr.

- B. Information Only Regarding the Community Facilities District 2005-1 Annual Report Prepared by Willdan Financial Services – General Manager Information was presented to the Board.

- C. Adopt Resolution 2017-14 Amending Heber Public Utility District Policy Number 3040 Expense Authorization – General Manager

Motion to Adopt Resolution 2017-14 Amending Heber Public Utility District Policy Number 3040 Expense Authorization was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

- D. Review Draft Service Area Plan and Authorize Staff to Submit to LAFCO for Review and Approval – Justina Arce, Planner with The Holt Group

Justina Arce gave a brief presentation regarding the Service Area Plan updates. Motion to Authorize Staff to Submit to LAFCO for Review and Approval was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.

9. OLD BUSINESS: Discussion and Possible Action

- A. Adopt Resolution 2017-12 Approving a Payment Schedule to Ensure the Wastewater Fund Repays The Parks Fund \$488,276 in Monies Owed Over a Ten Year Period – General Manager.

After a brief discussion and questions regarding alternatives, Staff was asked to bring item back after further review.

10. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday in January, at 9:30 am (open session) at 940 W Main St., El Centro.
- B. CSDA newsletter www.csda.net

11. CLOSED SESSION:

- A. Government Code Section § 54956.8 Property Negotiations
Property: APN#054201116000 and APN#054201015000
Property Negotiator: General Manager.

The General Manager stated that the item listed for discussion during Closed Session was not available. No Closed Session was needed.

12. ADJOURNMENT:

Motion to Adjourn the meeting at 7:08 pm was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.